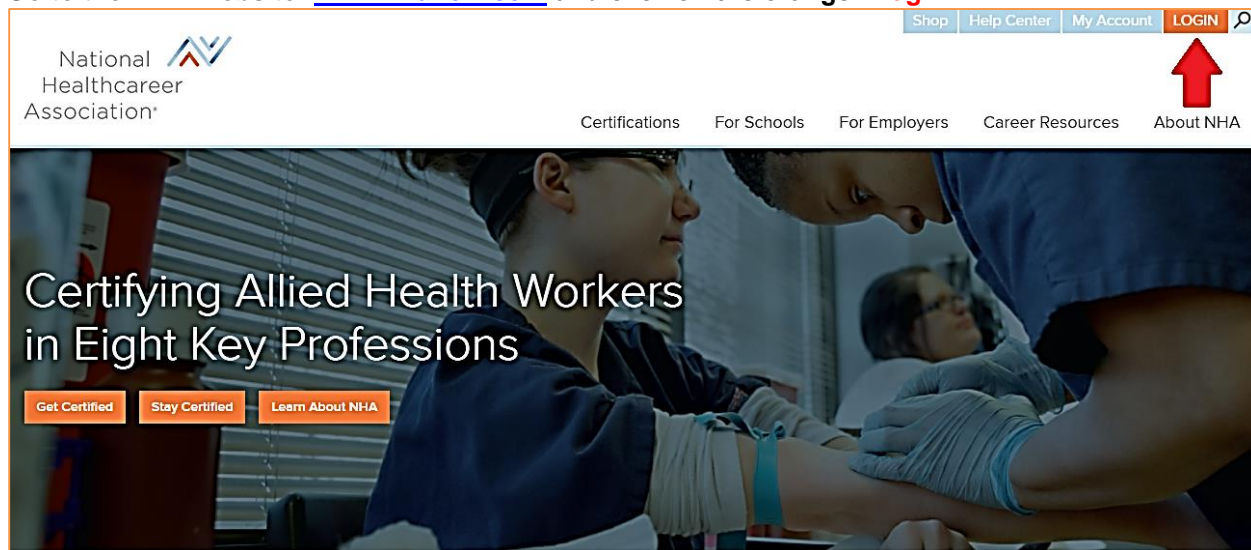
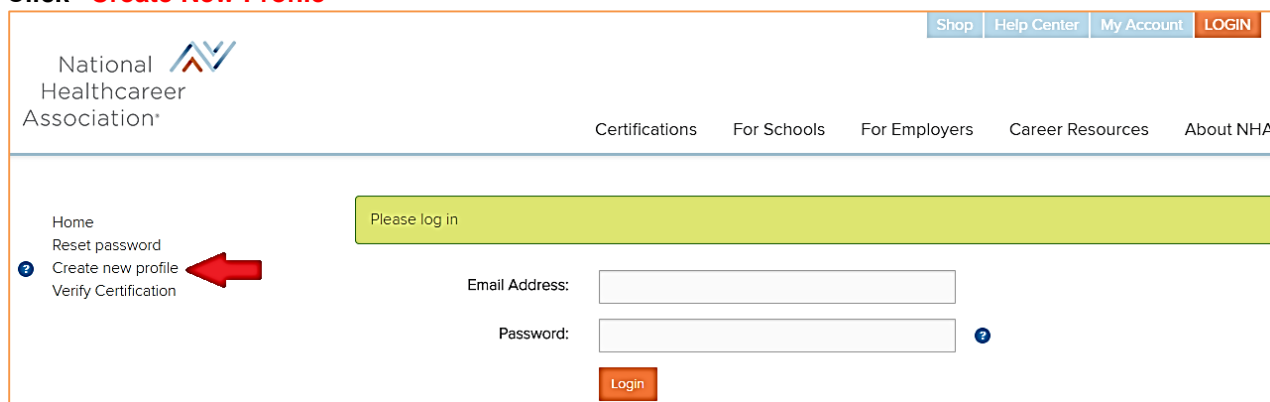


How to Access NHA Test Prep & Register for the National Exam (Call **Customer Service** 800-499-9092 for help)

1. Go to the NHA Website: www.nhanow.com and click on the orange **“Login”**



2. Click **“Create New Profile”**



3. Under Organization you must associate with University of Phoenix – **Very Important Step!**

(*) denotes a required field

Account information


Email address *

Password ?

Confirm password

Organization information

Organization Type *

 Organization *

4. Agree to Terms and Conditions and click **“Register”**

Ethnicity

Terms and Conditions

**ASSESSMENT TECHNOLOGIES INSTITUTE, LLC
NATIONAL HEALTHCAREER ASSOCIATION
THE TERMS AND CONDITIONS SET OUT BELOW ARE A LEGAL AGREEMENT**

(“AGREEMENT”) BETWEEN YOU AND ASSESSMENT TECHNOLOGIES INSTITUTE, LLC (“ATI”), THROUGH ITS NATIONAL HEALTHCAREER ASSOCIATION DIVISION (“NHA”) AND GOVERN YOUR USE OF NHA CERTIFICATION EXAMS, NHA STUDY MATERIALS AND ALL RELATED MATERIALS, WHETHER DELIVERED BY SHIPMENT OR ACCESSED ONLINE (COLLECTIVELY REFERRED TO HEREIN AS “NHA PRODUCTS”) MADE AVAILABLE TO YOU BY NHA, INCLUDING BUT NOT LIMITED TO, THROUGH NHA’S ONLINE SERVICES (“NHA ONLINE SERVICES”). YOU MUST AGREE TO THESE TERMS BEFORE ESTABLISHING AN ACCOUNT WITH NHA AND BEFORE YOU ACCESS ANY NHA PRODUCTS. TO AGREE TO THESE TERMS, CLICK “AGREE.” IF YOU DO NOT AGREE TO THESE TERMS, DO NOT CLICK “AGREE” AND, INSTEAD, CONTACT NHA CUSTOMER SERVICE. IF YOU DO NOT CLICK “AGREE”, YOU WILL NOT BE ABLE TO CREATE AN ACCOUNT WITH NHA AND YOU SHOULD NOT ACCESS THE NHA PRODUCTS.

ATI and NHA are U.S.-based businesses, operating in and from the United States.

☒ Yes, I Agree. I have read, understand, and agree to be bound by all of the above ATI/NHA Terms and Conditions. *

Click the check box to agree to Terms and Conditions

Click Register

←

Register

If you are having technical problems, please email: info@nhanow.com

5. Click “Shop”

National Healthcareer Association®

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Welcome to the Cert Portal! Jun 16 2017

Welcome to your account!

Answers to Frequently Asked Questions:

Enrolling in Courses
How Candidates Order and Pay for Study Materials on Their Own
Accessing and Using Online Practice Tests
Accessing and Using Online Study Materials

6. Choose CBCS, CMAA or CEHRS Professions depending on your Trade

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Cart (1 - \$35.00)

Check out

Professions

Billing & Coding Specialist (CBCS)

CCMA 2.0 - Medical Assistant

EKG Technician (CET)

Electronic Health Records Specialist (CEHRS)

ExCPT Pharmacy Technician (CPHT) 2.0

Medical Administrative Assistant (CMAA)

Patient Care Technician/Assistant (CPCT/A)

Pharmacy Technician (CPHT) 2.0

Welcome to the NHA online store

Here you will find applications for exam registration plus all NHA study materials and practice tests. Navigate to the list of professions to get started and find what you're looking for.

Exam Application:

Choose an exam to register for from the list of professions. Select exam application then follow the steps to apply for the exam and add it to your cart. Once you're registered, you can add other exam applications (if you are preparing for multiple certification exams), practice assessments to test your readiness, and study materials to help you prepare.

Exam Preparation*:

Choose a profession and you'll be taken to the full page of available preparation materials like study guides, practice assessments, and packages.

- All materials available here are aligned to their corresponding certification exam blue print.
- Study guides and packages are available in an engaging online format or in print.
- Choose the online practice test for exclusive features like Focused Review®, online remediation, which provides personalized direction to content you need to master based on personalized assessment results.

Additional Items for Pharmacy Technicians:

7. Must select **Online Study + Online Practice Test** for your desired Trade (CBCS, CMAA or CEHRS)

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EKG Technician (CET)
Electronic Health Records Specialist (CEHRS)
ExCPT Pharmacy Technician (CPHT) 2.0
Medical Administrative Assistant (CMAA)
Patient Care Technician/Assistant (CPCT/A)
Phlebotomy Technician (CPT) 2.0

BILLING & CODING SPECIALIST (CBCS)

Certified Billing & Coding Specialist (CBCS) Exam Application

Certified Billing & Coding Specialist (CBCS) Online Practice Test

Certified Billing & Coding Specialist (CBCS) Online Study Guide

Certified Billing & Coding Specialist (CBCS) Online Study Guide + Online Practice Test

Certified Billing & Coding Specialist (CBCS) Printed Study Guide

Certified Billing & Coding Specialist (CBCS) Printed Study Guide + Online Practice Test

8. Once in Shopping Cart Click Check Out

Home / Billing & Coding Specialist (CBCS) / Certified Billing & Coding Specialist (CBCS) Online Study Guide + Online Practice Test

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Professions
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CCMA 2.0 - Medical Assistant
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Electronic Health Records Specialist (CEHRS)
ExCPT Pharmacy Technician (CPHT) 2.0
Medical Administrative Assistant (CMAA)
Patient Care Technician/Assistant (CPCT/A)
Phlebotomy Technician (CPT) 2.0

Certified Billing & Coding Specialist (CBCS) Online Study Guide + Online Practice Test

Prepare for the Certified Billing & Coding Specialist (CBCS) exam with an engaging study guide tutorial and online practice test. These resources are aligned to the National Healthcareer Association (NHA) CBCS exam blueprint. *Online materials can only be accessed on your computer or tablet.

Price: \$65.00

ADD TO CART

CERTIFIED BILLING & CODING SPECIALIST (CBCS) ONLINE STUDY GUIDE

This one-of-a-kind online study guide engages and helps prepare candidates for the Certified Billing & Coding (CBCS) exam and is aligned to the National Healthcareer Association (NHA) CBCS exam blueprint. Ideal for preparation this study guide includes five chapters along with three case studies and a summary section.

Assessed Concepts

- > Regulatory compliance
- > Claims processing
- > Front-end duties
- > Payment adjudication

9. Please use the discount code **“Alumni”** for a \$15 Discount on your Material

Billing Information

Bill To
If different from the first and last names above

Street *
 Street


City *

State/Province *

Zipcode/Postcode *

Country *

Discounts

Discount code 

10. How to Access your Material in your NHA Portal


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Welcome to your account!

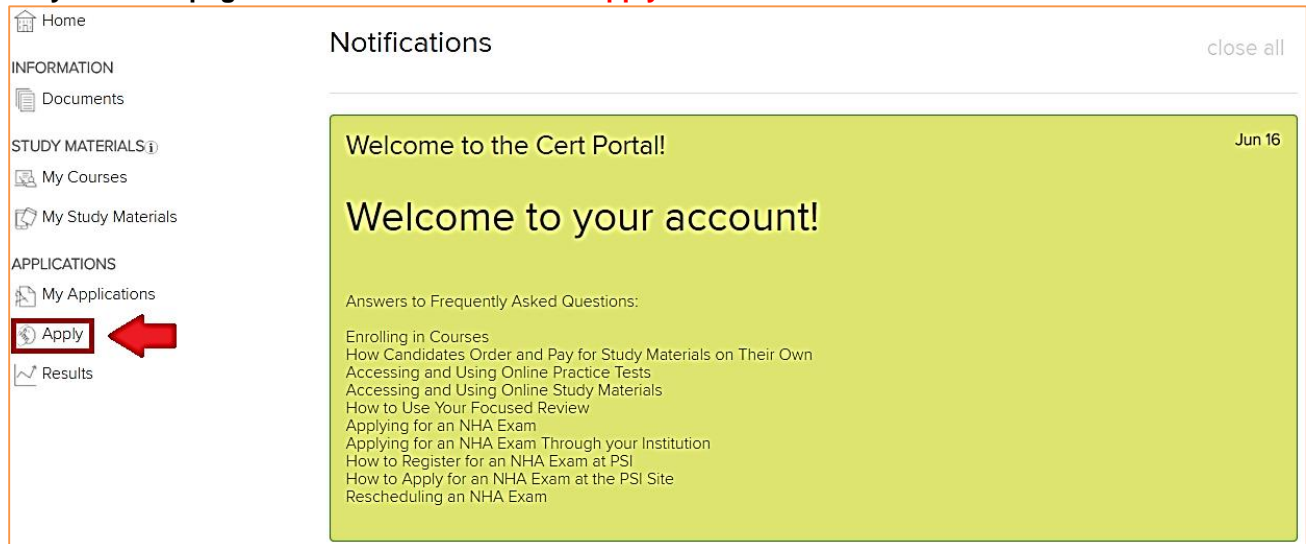
Answers to Frequently Asked Questions:

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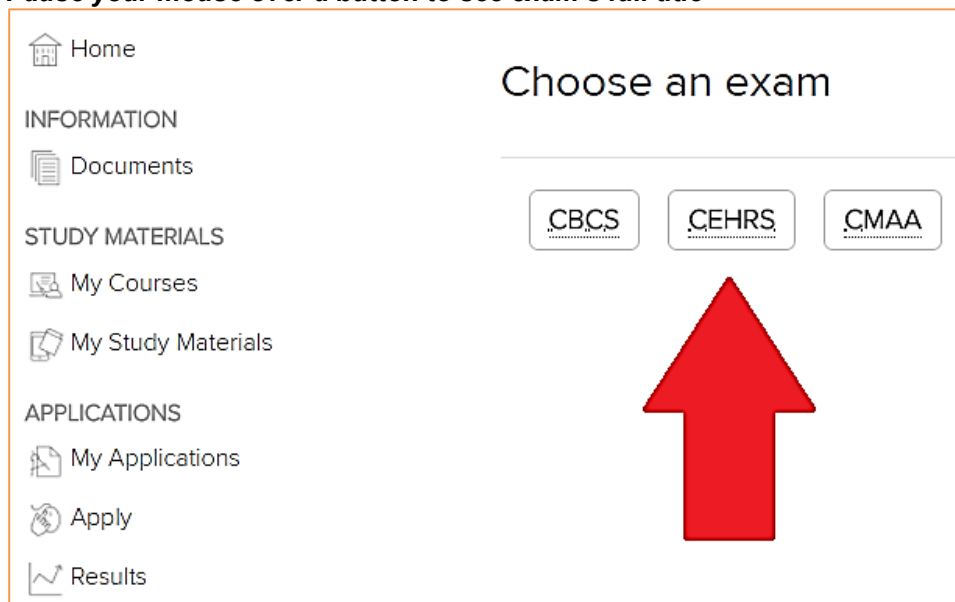
11. If you run into any issues or have questions, please call Customer Services at 1-800-499-9092 – Please see next page for Directions on how to register for the National Exam

How to Register for the National Exam

1. On your Homepage of the NHA Portal Select “**Apply**” in the table of contents.



2. Please Select the National Exam that pertains to your Trade
Pause your mouse over a button to see exam's full title



3. Please read the Attestation and click “Agree” at the bottom to verify your eligibility to take the exam

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Choose an exam Attestation Application details Finish

Attestation

Please read carefully. You MUST attest to the following statements in order to qualify for this examination:

- I am the actual candidate registering for this exam and no other person is completing this registration on my behalf.
PLEASE NOTE: Registration must be performed by the candidate; parents, teachers, school officials or any other party are not permitted to register on the candidate's behalf. All candidates will be bound by the attestations made during the exam application process.
- I possess either a high school diploma or the equivalent, or I expect to earn my high school diploma or equivalency within the next 12 months.
PLEASE NOTE: If you do NOT meet this requirement, you must receive an official waiver from the NHA Disciplinary and Appeals Committee that specifically allows you to sit for this exam. Answer "I do NOT agree" below and submit at Appeal Form which can be found at www.nhanow.com.
- I understand that NHA will publish a list of Certified Candidates and that my employer and state regulatory board may be notified if my certification expires or is revoked. Unless required by law, my name will not be released to any party in conjunction with my test score without my permission.
- I understand that any claim I may have related to the good-faith enforcement of these policies or the unintentional damage or loss of my exam records will not exceed the amount of my application fee for this examination.

I attest that by clicking on "I agree", I have read and understand the above, that the information I have provided is complete and accurate to the best of my knowledge and belief, and I further understand that NHA may revoke certification if I provided any false or incomplete information.

4. Answer the Prerequisite Questions by selecting “Yes” to releasing your results to your institution. Then select “Finalize Application”

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Choose an exam Attestation Application details Finish

You are applying for the CMAA.

Estimated eligibility: October 11, 2017–April 08, 2018
Location: PSI testing center

Application Details

Release Results to Institution

Do you wish to release your results for this exam to your institution?

* If testing as a provisional candidate, NHA is required to report your results to your school district.

☒ Yes ☐ No

5. Next Step is to schedule your National Exam with PSI. After your application is confirmed, your pending exam displays under “**My Applications**”. Click “**Schedule with PSI**” to open the PSI Website (<https://candidate.psiexams.com>) and select a date and time to take your exam. Make sure you have your eligibility number ready from the NHA Portal.

The screenshot displays the NHA Portal interface. On the left is a navigation menu with links: Home, INFORMATION, Documents, STUDY MATERIALS (with a sub-menu icon), My Courses, My Study Materials, APPLICATIONS, My Applications (highlighted with a red box), Apply, and Results. The main content area is titled 'Applications in Progress' and shows a table with one entry for 'CMAA'. The entry details are: Created: 10/11/2017, Status: Confirmed (waiting for results). A red box highlights the 'Schedule with PSI' button, with a red arrow pointing to it. Below this is a section titled 'Choose an exam' with buttons for CRCS, CCMA, CFHRS, and ExCPT. Below the main content area is a 'New Users' section with the text 'You can:' followed by three links: '>> Create an account', '>> Register for an examination', and '>> Schedule an examination'. Below this is a 'Returning Users' section with a 'Sign in' form. The form includes fields for 'Email Address:', 'Password:', and 'Start in:' (with a dropdown menu set to 'Home page'). There are 'Sign in' and 'Clear' buttons, and links for '[Forgot Password?]' and '[Update email address]'. At the bottom of the 'Returning Users' section, it says 'If you do not have an account, please click the below link.' with a red arrow pointing to the '[Create an Account]' link.

6. If you run into any issues or have questions, please call Customer Services at 1-800-499-9092